



**82 Lincoln Street  
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**Michael Lara  
Executive Director**

January 14, 2025

### **NOTICE OF BOARD MEETING**

Notice is hereby given in accordance with Section 23B of Chapter 39 as amended of the General Laws that the Regular Session of the Newton Housing Authority Board of Commissioners is scheduled as a virtual Zoom meeting on Friday, January 17, 2025 at 9:00am accessed by the following link:

<https://us02web.zoom.us/j/81959154080?pwd=cLY6ACpMD1vQFHm7Qm3Q7xGiqflQEf.1>

Meeting ID: 819 5915 4080

Passcode: 052242

Dial by your location

+1 929 205 6099 US (New York)

Find your local number: <https://us02web.zoom.us/j/81959154080?pwd=cLY6ACpMD1vQFHm7Qm3Q7xGiqflQEf.1>

**Michael Lara  
Executive Director/Secretary**

**Newton Housing Authority**  
**82 Lincoln Street**  
**Newton Highlands, MA 02461**  
Michael Lara, Executive Director

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**BOARD MEETING AGENDA**  
**Regular Session**  
**January 17, 2025 9:00am**

1. Welcome Michael Lara, Executive Director
2. Consent Agenda
  - A) Vote to approve December 2024 Disbursement Report
  - B) Vote to approve December 13, 2024 Regular Session Minutes
3. After following all appropriate procurement procedures and careful review and study by the Staff of the Authority, NHA management recommends approval of the following capital improvement votes:
  - a. Board vote to approve **Change Order No.1 in the amount of \$17,213.25** for Jupiter Electric, Inc. Fire Alarm Replacement Project FISH 211109 (New Hyde, 515 Walnut Street, 234 Central Street and Echo Ridge sites) for costs associated with 3rd Party Tier 2 review and preparation of tier 2 drawings.
  - b. Board Vote to approve **Change Order No.2 in the amount of \$4,847.74** for Jupiter Electric, Inc. Fire Alarm Replacement Project FISH 211109 (New Hyde, 515 Walnut Street, 234 Central Street and Echo Ridge sites) for third-party testing
  - c. Vote to approve the **Certificate of Substantial Completion** for T4 Construction LLC for exterior balcony masonry repairs at Horace Mann Development. The date of substantial completion is December 18, 2024.
  - d. Vote to approve the **Certificate of Final Completion** for T4 Construction LLC for the exterior balcony masonry repairs at Horace Mann Development. The date of final completion is December 18, 2024. The final cost of the project is \$43,700. No change orders were submitted on this project.
  - e. Board vote to allow administrative approval for the Balcony and Storm Door Replacement at Horace Mann in an amount not to exceed \$80,000. Bids due 1/16/25.
  - f. Board vote to allow administrative approval to negotiate a monthly fee contract for Integrated Pest Management Services to the lowest responsive and responsible bidder.
4. Vote to authorize Executive Director as signatory on all Authority bank accounts, contracts, leases, etc.
5. Vote to approve a contract for a Director of Finance search consultant not to exceed \$49,000.

<u>Old Business</u>	<u>Action</u>
CPC Meeting	Update

<u>New Business</u>	<u>Action</u>
Watertown Contract disclosure	Update