



**82 Lincoln Street  
Newton Highlands, Massachusetts 02461**

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**Amy Zarechian  
Executive Director**

November 22, 2023

### NOTICE OF BOARD MEETING

Notice is hereby given in accordance with Section 23B of Chapter 39 as amended of the General Laws that the Regular Session of the Newton Housing Authority Board of Commissioners is scheduled as a virtual Zoom meeting on Friday, December 1, 2023 at 2:00pm accessed by the following link:

<https://us02web.zoom.us/j/88996048640?pwd=YUdMeW5ya3YybkJzY1BUWDhGK3pJUT09>

Meeting ID: 889 9604 8640

Passcode: 730121

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 889 9604 8640

Passcode: 730121

Find your local number: <https://us02web.zoom.us/j/88996048640>

Amy Zarechian  
Executive Director/Secretary

**Newton Housing Authority**  
**82 Lincoln Street**  
**Newton Highlands, MA 02461**  
Amy Zarechian, Executive Director

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**BOARD MEETING AGENDA**  
**Regular Session**  
**December 1, 2023 2:00pm**

1. Vote to approve Regular Session minutes – November 14, 2023
2. Refinement of vote to approve FY2024 Annual Budget to include specific state programs (400-1, 400-9, 689-1, 689-C, MRVP).
3. Capital Improvement Votes
  - A) Vote to allow administrative approval for a service contract for copier/printer services in an amount not to exceed \$60,000.
  - B) Vote to approve Certificate of Substantial Completion with Woodall Construction Company, Inc. for the installation of an ADA Ramp at 80A Thurston Road (FISH 211108) in the amended contract amount of \$66,910.57.
  - C) Vote to approve Certificate of Final Completion with Woodall Construction Company, Inc. for the installation of an ADA Ramp at 80A Thurston Road (FISH 211108) in the final contract amount of \$66,910.57.
  - D) Vote to approve Change Order with Lambrian Construction Corporation for the window project at Jackson Gardens and Horace Mann in the amount of \$19,105.38.
  - E) Vote to approve Contract Award with TBD for front door, exterior repairs, and painting at 515 Walnut St (FISH 211115) in the amount TBD.
  - F) Vote to approve Contract Award with TBD for ADA bathroom upgrades at New Hyde Apartments Unit 205 (FISH 211111) in the amount TBD.
  - G) Vote to approve Change Order with Daniel’s Asphalt Services, Inc. for additional work requested by the Authority to install a dry well, additional berms, and create additional parking areas not included in the original solicitation at 52/54 and 68/70 Wyman St parking lot reconstruction/paving project in the amount of \$10,000.
  - H) Vote to approve Certificate of Substantial Completion with Daniel’s Asphalt Services, Inc. at 52/54 and 68/70 Wyman St.
4. Haywood House Update

<u>Old Business</u>	<u>Action</u>
CPC Meeting	Update
Strategic Plan	Update