



**82 Lincoln Street  
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**Amy Zarechian  
Executive Director**

September 1, 2023

### NOTICE OF BOARD MEETING

Notice is hereby given in accordance with Section 23B of Chapter 39 as amended of the General Laws that the Regular Session of the Newton Housing Authority Board of Commissioners is scheduled as a virtual Zoom meeting on Friday, September 8, 2023 at 2:00pm accessed by the following link:

<https://us02web.zoom.us/j/85307387510?pwd=QktyQVF6azlWdFVScW1EblA5anBldz09>

One tap mobile

+16469313860,,85307387510#,,,,\*800222# US

+19292056099,,85307387510#,,,,\*800222# US (New York)

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 853 0738 7510

Passcode: 800222

Find your local number: <https://us02web.zoom.us/j/85307387510>

Amy Zarechian

Executive Director/Secretary

**Newton Housing Authority**  
**82 Lincoln Street**  
**Newton Highlands, MA 02461**  
Amy Zarechian, Executive Director

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**BOARD MEETING AGENDA**  
**Regular Session**  
**September 8, 2023 2:00pm**

1. Consent Agenda
  - A) Vote to approve July 2023 Disbursement Report
  - B) Vote to approve August 2023 Disbursement Report
  - C) Vote to approve Regular Session minutes – July 13, 2023
  - D) Vote to approve Regular Session minutes – August 11, 2023
2. Haywood House Update
3. Capital Improvement Votes
  - A) Vote to approve Change Order for Woodall Construction Co., Inc. in the amount of \$4,419.26 for additional work to extend concrete knee walls to secure railings to the concrete base at 80A Thurston Road ADA Ramp project, FISH 211108.
  - B) Vote to accept award from Carpenters Local 339 to rebuild 6 sheds at 237 Watertown Street Units A-F.
  - C) Update on previous votes
    - i. Change Order #1 for Vareika Construction, Inc. FISH 211107 223/225 Tremont Street totaled \$24,913.88 (voted not to exceed \$30,000 in July 2023). The contract time for completion of the project is therefore extended an additional 29 days at no cost.
    - ii. Contract for the roof replacement at 45 Pelham Street was awarded to Fairway Roofing & Maintenance LLC in the amount of \$52,250 (voted not to exceed \$100,000 in July 2023).
  - D) Vote to approve Contract with TBD for Wyman Street parking lot reconstruction/paving in the amount of TBD. (Bids due September 7<sup>th</sup>)
  - E) Vote to approve Change Order for window replacement project at Jackson Gardens and Horace Mann in the amount of \$186,109.92. This change order is necessary to install the 286 windows at Jackson Gardens using break metal construction.
4. Vote to approve HUD 2024 PHA Plan
5. Vote to approve HUD 2023 Capital Fund Plan
6. Vote to approve EOHLC 2024 Annual Plan
7. RSD 2023 Mid-Year Report

<u>Old Business</u>	<u>Action</u>
CPC Meeting	Update
Strategic Plan	Update

<u>New Business</u>	<u>Action</u>
NSPIRE	Discussion