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NEWTON HOUSING AUTHORITY MASS NOTIFICATIONS AUTHORIZATION/WAIVER TO RELEASE CONTACT INFORMATION

I. General Information

In Newton Housing Authority's ongoing effort to notify tenants of pertinent/important information in a timely manner, the Newton Housing Authority will be conducting mass notifications/broadcastings through a 3rd party agency. The Newton Housing Authority will now be able to send automated phone calls, bulk text messages, and emails to tenants through a 3rd party mass notification system.

This form is a contact information release waiver authorizing the Newton Housing Authority to upload tenant contact information (phone numbers and/or email addresses) onto a 3rd party mass notification system. **Please be advised, your name will not be released to the 3rd party agency.** *NOTE: Every member of your household would need to complete this form.*

II. Broadcasting

The Newton Housing Authority expects to broadcast the following information through the mass notification system:

- i. Office Closures
- ii. Maintenance Emergencies
- iii. Snow Emergencies
- iv. Important Information/Notices from the Resident Services Department
- v. Time Sensitive Notices

III. Opt-In/Opt-Out (**check one**)

OPT-IN

I hereby grant permission for my contact information, detailed below, to be released/uploaded to a 3rd party mass notification system by the Newton Housing Authority. **Fill out only the way(s) you wish to receive**

mass notifications going forward. *NOTE: It is the responsibility of the tenant to keep the below contact information up-to-date in order to receive mass notifications from the Newton Housing Authority.*

Primary Phone Number (required): _____

Secondary Phone Number (optional): _____

Email Address (optional): _____

This permission shall be terminated upon lease termination or upon submission of a written retraction, whichever shall occur first.

OPT-OUT

I do **not** grant Newton Housing Authority the permission to release/upload any of my contact information onto a 3rd party mass notification system. Furthermore, I understand that opting out of the mass notification system means I may not receive timely/up-to-date notifications on the matters listed in Section II of this notice.

IV. Authorization

Signature: _____

Date: _____

Print Name: _____

Preferred Language: _____

Property: _____

Address: _____
